

University Preparation School at CSU Channel Islands
1099 Bedford Drive Camarillo, CA 93010
Board of Directors Meeting
University Preparation Charter School at CSU Channel Islands

April 24, 2020

1:30-4:00

Virtual Via Zoom

AGENDA

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the University Preparation School at CSU Channel Islands shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at

<https://zoom.us/j/97371444077?pwd=ZnBmbmM2NTMvRkVGUUIwSm55Q1orQT09> Password: 221684. You may also call in using the Zoom phone number: 669-900-6833, Meeting ID: 973 7144 4077 Password: 221684

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on University Preparation Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling email to cevans@pleasantvalleysd.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

A. Call to Order

B. Adoption of the Agenda

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				

Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

C. Pledge of Allegiance

D. Roll Call Present Absent

Board Members

Jeanne Adams	_____	_____
Carolyn Bernal	_____	_____
Regina Carver	_____	_____
Talya Drescher	_____	_____
Marlo Hartsuyker	_____	_____
Roberto Martinez	_____	_____
Brian Sevier	_____	_____
Jesús Torres	_____	_____
Lindsay Walker	_____	_____

Administration

Charmon Evans	_____	_____
Darlene Hale	_____	_____
Veronica Solorzano	_____	_____

E. Public Comments - This is a chance for any members of the public in attendance to speak to the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.

F. Spotlight

G. Director's Report

H. Board Reports, Correspondence, and Communications

I. Advisory and Auxiliary Reports

- 1. School Site Council**
- 2. ELAC**
- 3. Parent, Teacher, Student Association**

II. Regular Session

A. Consent Agenda (1:35-1:40)

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of the February 28, 2020 Regular Board Meeting

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

B. Items for Action, Discussion and or Information

1. Topic/Agenda Item: Review and approval of the February and March Financials for UPCS, check register, credit card statement (1:40-1:55)

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the February and March Financials for UPCS

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

2. **Topic/Agenda Item: IRS Form 990 (1:55-2:05)**

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the IRS Form 990

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

3. Topic/Agenda Item: Review and Approval of a continued contract with Christy White Associates for the 2019-2020 fiscal year (2:05-2:10)

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the continued contract with Christy White Associates

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

4. Topic/Agenda Item: Ratification of Executive Director decisions regarding school closure for the remainder of the year beginning March 16, 2020 and the UPCS Distance Learning Plan (2:10 - 2:30)

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the school closure and UPCS Distance Learning Plan

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

- 5. **Topic/Agenda Item: Charter Renewal (2:30-2:35)**
Personnel Involved: Charmon Evans
- 6. **Topic/Agenda Item: LCAP Update (2:35-2:45)**
Personnel Involved: Charmon Evans
- 7. **Topic/Agenda Item: COVID-19 Update (2:45-2:55)**
Personnel Involved: Charmon Evans

ADJOURN OPEN SESSION

III. Closed Session (2:55-3:15)

- A. **Topic/Agenda Item: Public Employee Discipline/Dismissal/Employment/Review – Executive Director Annual Review**
Personnel Involved: Jeanne Adams, Carolyn Bernal

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Roberto Martinez				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

RECONVENE OPEN SESSION: BOARD REPORT OUT ON ACTION TAKEN IN CLOSED SESSION, IF ANY

IV. Board of Directors Announcements/Remarks

V. Future Agenda Items: Next Meeting, May 29, 2020

VI. Adjournment